

### **Privacy Notice Supplementary Communication**

#### **Why are we writing to you?**

*The Trustees have decided to purchase a buy-in policy from Legal & General Assurance Society Limited (**Legal and General**), in relation to the Raleigh Pension Scheme (**Scheme**) of which you are a member. A buy-in policy is a contract of insurance whereby the amount paid by the insurer to the Trustees is intended reflects the benefits payable under the rules of the Scheme.*

*As a result of the above, the Trustees will need to share certain personal data about members and beneficiaries of the Scheme with Legal and General (and any re-insurer). Sharing this data with Legal and General allows Legal and General to calculate the premium payable by the Trustees under the insurance contract and also allows Legal and General (and any re-insurer) to continue to pay to the Trustees sums which reflect the benefits payable under the rules of the Scheme. Legal & General may also be required to pay benefits directly to members where the Trustees ask Legal and General to administer benefits on behalf of the Trustees.*

*Should the Trustees buy out the benefits in the Scheme with Legal and General in future, responsibility for the providing the benefits under the Scheme will transfer to Legal and General. Following buy out Legal and General will need to hold and process such personal data in order to provide your benefits under the Scheme.*

*As the sharing of personal data with Legal and General (and any re-insurer) will include the personal data of any beneficiaries claiming through you under the Scheme (e.g. your spouse or civil partner), please notify any potential beneficiaries of the information contained within this communication.*

#### **What personal data will be shared with the insurer/reinsurer?**

*Personal data is information that could be used to identify you as an individual. The personal data the Trustees will or may share with Legal and General (and any re-insurer) includes your name, National Insurance number, date of birth, gender, marital status, length of employment, salary details, home address, bank details, information about your spouse or civil partner, dependants, or other potential beneficiaries.*

*The Trustees will inform Legal and General (and any reinsurer) if you are currently in receipt of a pension which became payable early on the basis of ill health. In the event that you make an application for an ill-health pension in future, we may also share special categories of personal data relating to your health with Legal and General (and any re-insurer), so that they can assess any ill-health early retirement claims.*

#### **What are the roles of the insurance company and re-insurer?**

*Legal and General and the re-insurer will hold your personal data for their own purposes and will determine the manner in which and purposes for which your personal data is used. They will therefore each act as a controller in relation to that personal data once they hold it and will have their own privacy notices setting out how the process personal data. You can find access Legal and General's privacy notice at the Scheme's website [www.raleighpension.co.uk](http://www.raleighpension.co.uk)*

## **Legal basis**

*It is in your legitimate interests for us to share this personal data as entering into the buy-in policy will increase the security of your pension benefits as they will be backed by an insurance contract. You have the right to object where we use your personal data based on legitimate interests but, even if you do object, we may continue to use your personal data if we have compelling legitimate grounds to do so.*

*Where we share special category personal data about you (such as personal data relating to your health) with Legal and General (and any re-insurer), we will obtain your explicit consent. Further information on how we process your personal data and the rights available to you in respect of that processing is contained in our Privacy Notice. Please see below for further information.*

## **Privacy Notice**

*This supplements our main Privacy Notice which can be found at [www.raleighpension.co.uk](http://www.raleighpension.co.uk). A copy of this communication can also be found at [www.raleighpension.co.uk](http://www.raleighpension.co.uk). If you have any queries, please contact us using the details in the Privacy Notice.*

Mervyn Jones  
Chairman to the Trustees of the Raleigh Pension Scheme